

OWNER/AGENT APPLICATION FOR ARCHITECTURAL/LANDSCAPING REVIEW

Community	Kinderton Village	Date	
Owner's Name		Day Phone	
E-mail		Home Phone	
Address		Fax	
City, State, Zip			

If an agent is submitting on behalf of the owner, complete the following:

Name		Industry	
Company		Phone	

In accordance with the Declaration of Covenants, Conditions, and Restrictions for this Community application is hereby made for review and approval of the following described modifications: (brief description)

Submit application to:

Priestley Management Company 1318 Ashley Square Winston Salem, NC 27103-2919 bmyers@priestleymanagement.com Fax: 336-893-6631	<i>For office use only</i>	
	<input type="radio"/> Approved	Date
	<input type="radio"/> Not Approved	Date
	<input type="radio"/> Approved with Conditions as noted below	Date
Conditions:		

It is hereby understood and agreed that approval of this application by the Architectural Committee does not constitute compliance with applicable North Carolina law or Town/County Ordinances. All permits are the responsibility of the homeowner. Work should be completed by a licensed or registered contractor.

OWNER/AGENT APPLICATION FOR ARCHITECTURAL/LANDSCAPING REVIEW

In support of this application, the following items must be submitted:

One set of plans: The plans will show the following: plot plan, floor plan, exterior elevations, roof design, exterior materials and finishes, plant selections, (roof design, floor plan, landscaping plan, where applicable), and such other items as may be needed to reflect the character and dimensions of the modifications. Photos and brochures are great additions.

Summary: Written statement summarizing nature, style, setback, height and square footage of proposed modification, if applicable, and how the dimensions and nature of the proposed modification compare with the site specifications and other requirements set forth in the documents and whether any variance requests are necessary.

If the application is incomplete, the Architectural Committee will notify the applicant and the application will not be further considered until receipt of these materials. The approval process will not begin until all documents have been obtained by the Architectural Committee.

In respect and as a courtesy to property owners having common lot lines with your property along with property owners who reasonably view the improvement from their property, it would be prudent for your to inform them of your plans prior to submitting your ARC Request.

<input type="checkbox"/>	By checking this box, I confirm that I have read and understand the regulations as stated in this document and agree to abide by them.
Print Name of Owner(s)	Date

<input type="checkbox"/>	By checking this box, I confirm that I have read and understand the regulations as stated in this document and agree to abide by them.
Print Name of Agent	Date

Please check the following:

Is your plat plan included?	<input type="radio"/> Yes	Must include!
Is your fence or floor plan included?	<input type="radio"/> Yes	<input type="radio"/> No
Is the elevation plan included?	<input type="radio"/> Yes	<input type="radio"/> No
Are the exterior finish samples included?	<input type="radio"/> Yes	<input type="radio"/> No
Other: Roofing Plan, Landscaping Plans, etc.	<input type="radio"/> Yes	<input type="radio"/> No

Approved ARC Request Time Limitations

1. If the physical work of an approved ARC Request is not started within 180 days (6 months), the ARC Request is voided and must be resubmitted.
2. Once physical work is started on an approved ARC Request, it must be completed within 90 days (3 months) or be subject to violation fines.

KINDERTON VILLAGE HOMEOWNERS ASSOCIATION
MASTER ASSOCIATION RESOLUTION: 2017-01 (Revised August 18, 2017)

**Architectural Review Committee Guidelines, Standards and Specifications for:
Single Family Association Lots and Houses**

A. Exterior Structural and Appearance Changes to House

1. Replacement roof shingles must be the same grade or better than shingles being replaced. Color must be compatible with roofs of surrounding houses. Written ARC approval is required.
2. Replacement or changes in material, styles, design of exterior cladding, trim, shutters, bay window roofs, windows, entrance doors and garage door(s) must be the same grade or better. Written ARC approval is required.
3. Any changes to existing original color or previously ARC approved color of exterior cladding, trim, shutters, bay window roof, windows, entrance doors and garage door(s) must have written ARC approval.
4. Entrance doors must be of high quality factory painted aluminum, extruded composition or equivalent. Written ARC approval is required.
5. Storm doors must have a full view window and made of high grade factory painted aluminum, extruded vinyl or equivalent with color matching door trim. Screen inserts are allowed. Written ARC approval is required.
6. Under roof front porch may have muted color sunscreen curtains. Under roof porches at side or rear of house may have muted color sunscreen curtains, be screened in or be converted with glass enclosure. Written ARC approval is required.
7. Awning over patio on backside or side of house may be approved. Color must be compatible with exterior cladding. Written ARC approval is required.
8. Patio shall be cement, designer stone or brick pavers. Patio shall abut to the house foundation as follows:
 - a. Back of house entrance:
 - Not to exceed beyond 20' (feet) from the back of the house.
 - Setback from the alley edge a minimum of 10' (feet) for public utility easement.
 - b. Side of house entrance:
 - Not to exceed beyond the front corner of the house.

Written ARC approval is required.

9. Wood or wood composite patio or deck will not be approved by the ARC.
10. Window air-conditioning unit or other mechanical equipment either flush or protruding from a window will not be approved by the ARC.

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B. Exterior Lighting

1. Replacement or changes in original material, styles and design of exterior lighting installations require the expressed written approval of the Architectural Review Committee.
2. The style and type of lighting shall be compatible with the building design and materials.
3. Lighting shall be limited to the minimum necessary for safety, identification and decoration.
4. Lighting of buildings for security or decoration shall be concealed up or down lighting or tightly controlled lights which do not have exposed bulbs.
5. Above grade floodlighting of trees and plantings shall be concealed as much as possible by shrubs or other plantings.
6. No exterior lighting shall be permitted that, in the opinion of the Architectural Review Committee, could create a nuisance to the adjoining properties.

C. Yard/Grounds Landscaping

1. New tree, shrubbery, plants and flower bed landscaping projects require the expressed written approval of the Architectural Review Committee.
2. Except for trees, ARC approval is not required for replacement with like kind species that have previous expressed written approval.
3. All landscaping for the purposes of screening any device or item must be approved by the ARC.
4. Trellis and other yard structures must have the expressed written approval of the ARC.
5. Area Between Sidewalks and Streets:
 - Only the Master Board can authorize the cutting down of a tree.
 - Only the Master Board can authorize the planting of a tree.
 - With the exception of grass seed other plantings of any kind are not authorized.
6. Alley 10' (feet) Utilities Right-Of-Way:
 - ARC approved tree planting must be 10' (feet) from the edge of the alley.
 - ARC may approve certain types of shrubbery/plants within the 10' (feet) right-of-way on the condition that the resident understands that any utility service provider could damage such planting without recourse to the resident/owner.
7. Refer to *Architectural Review Committee Guidelines, Standards and Specifications - Single Family Lots and Houses ADDENDUM A (C.7.Yard/Grounds Landscaping)* for listing of recommended trees, shrubbery, plants and flowers.

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**Architectural Review Committee Guidelines, Standards and Specifications for:
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D. Fences

1. All fencing installations require the expressed written approval of the Architectural Review Committee.
2. Material may be white vinyl, black wrought iron or black aluminum only. No wooden fences.
3. Fencing around the perimeter of the front yard will not be approved by the ARC.
4. Fencing in the side and rear yards shall be between 36” to 60” (inches) in height, all with an open picket design.
5. Fencing in side yard adjacent to the street shall be 24” to 30” (inches) in height. The fencing may change to 36” to 60” (inches) at the rear yard, all with an open picket design.
6. Vinyl fence pickets to be a minimum of 7/8” (inch) to a maximum of 3” (inches) in width. Open spacing between pickets to be a minimum of 3” (inches) to a maximum of up to 4” (inches) in width.
7. Fencing on alley lots shall be set back a minimum of 10’ (feet) for public utility easement from the edge of the alley.
8. Fencing used as screening to hide garbage cans shall be white vinyl with a solid design. Fence shall be 60” to 72” (inches) in height. Screening fence must abut to either the backside of the house or on the side of the house. At least one (1) of the remaining three (3) sides shall have a gate.
9. Fencing used as screening around the perimeter of a patio that abuts to the backside of the house may be of open picket or solid design and may be up to 72” (inches) in height.
10. Fencing used as screening along the side of the house with a covered side porch or patio that abuts to a side porch may be installed up to the side lot property line and is not to exceed thirty (30) linear feet.
11. Fencing used as screening of heating/cooling units, gas meters, other utility boxes/meters, irrigation backflow units, lot corner decoration may be allowed as approved by the Architectural Review Committee.
12. Fencing of any type or configuration to be used primarily to contain animals or as a “Dog Run” will not be approved by the ARC.

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E. Yard Equipment and Devices

1. Hot tubs must be installed on an ARC approved patio that abuts to the main structure and is enclosed with an ARC approved privacy solid design fence that is 72" (inches) in height.
2. All types of swing sets must be approved by the ARC. All types of swing sets must be of high-quality manufacture. Swing set dimensions are to be no more than 11' (feet) high from the ground to the top of the set, including a canvas cover. Length is to be no longer than 12' (feet) and width no wider than 12' (feet), excluding the length of a potential slide. Color of swing set, including canvas covers, must be a muted color compatible with the exterior cladding of the house. Manufacturer's specifications data sheet must be submitted with the ARC Request. Approved ARC landscaping is required under and around the swing set. Approved swing sets are to be placed in the backyard of the lot. The location, within the backyard must be approved by the ARC.
3. **Patio furniture and umbrella must be of high quality manufacture and must be maintained in good condition.**
4. Installation of any yard equipment, fixture or device must have the expressed written approval of the ARC. **Installation of any type of detached permanent "open fire" pit will not be approved by the ARC.**
5. Storage buildings/barns, doghouses, playhouses or any other free standing type structure will not be approved by the ARC.
6. Trampolines will not be approved by the ARC.
7. The placement of a portable basketball goal or the installation of a permanent basketball goal (ground or roof) will not be approved by the ARC.

F. Waiver

1. A waiver to the above listings of guidelines, standards, and specifications may be granted only in limited circumstances and only upon substantial and documented justification supporting a good faith reason for a waiver.
2. Upon the receipt of a request for a waiver by a property owner the Architectural Review Committee ("ARC") will review the request. If, in the opinion of the ARC, the waiver request is denied, the ARC decision is final with no further review. If, in the opinion of the ARC, the waiver request has a possibility of being approved by the ARC, the request will be forwarded to the Master Association Board of Directors. The Master Association Board of Directors will review the request. Upon consent of four (4) out of (5) Board of Directors, the request shall be returned to the ARC for approval; otherwise, the ARC shall deny the request.